



Department of  
Job and Family Services

# Ohio Adoption Guide

A Handbook for Prospective Adoptive Families



# Table of Contents

Welcome.....	1
Adoption Basics .....	2
What Is Adoption?.....	2
Who Can Adopt? .....	2
Is Adoption Right for Your Family? .....	2
What Prospective Adoptive Families Should Consider .....	2
Researching Adoption Agencies.....	3
Choosing an Adoption Agency .....	3
Questions to Ask When Researching Agencies .....	4
The Adoption Process .....	4
Attending Informational Meetings and Orientations.....	4
Pre-Service Training .....	4
The Homestudy.....	4
Matching Children and Families .....	5
When Your Agency Matches a Child with Your Family.....	5
Placement of the Child into an Adoptive Home .....	6
Final Steps to Adoption.....	6
Legalizing an Adoption.....	6
Post-Finalization Services.....	6
Financial Support that May Be Available.....	6
Title IV-E Adoption Assistance .....	6
State Adoption Maintenance Subsidy Program.....	7
Non-Recurring Adoption Expense Subsidy .....	7
State Adoption Assistance Loan Fund Program.....	7
Post-Adoption Special Services Subsidy .....	7
Adoption Tax Benefits .....	7
Building Families through Adoption .....	8
Common Adoption Terms .....	8
Public Adoption and Foster Care Agencies .....	11
Private Adoption Agencies.....	15

# Welcome!

Welcome to Ohio's adoption community. This book is designed to assist individuals and families interested in learning more about the adoption process. Please use this adoption guidebook as a resource for your beginning steps in researching the adoption process.

In Ohio, more than 2,500 children are waiting to be adopted, and more than 1,000 children are joined with their adoptive families each year. These adoptive families include foster caregivers, kinship providers and biological relatives. Many available children still are waiting for adoptive families. Adoption can be a reality for many of you interested in adding a child to your family. For more information, please feel free to call us at 1-866-886-3537, option #4, or email [HELP-DESK-OCF@jfs.ohio.gov](mailto:HELP-DESK-OCF@jfs.ohio.gov).

**We wish you all the best as you begin your adoption journey!**



# Adoption Basics

## What Is Adoption?

Adoption is a legal process that creates a life-long relationship between a parent and child who are not biologically related. Once the adoption of a child is approved by a court, the adoptive parents will receive an adoption decree and birth certificate, acknowledging that the child is a legal family member with all the rights and privileges of a birth child.

## Who Can Adopt?

There are many kinds of adoptive families. The most important requirement for adoption is that the family must be able to provide a loving, stable and secure family for a growing child. Adoptive parents:

- Can be married, single, divorced or widowed
- May or may not have other children
- Must be at least 18 years old
- Can be renters or home owners
- Must have a stable income
- Can have any level of education

## Is Adoption Right for Your Family?

Adoption is a decision for the entire family. It requires all family members to talk about what adoption might be like and how adopting a child or children will affect the family's current structure. Adoption may include adopting a biological relative whose parents are no longer able to provide care. Relative adoptions can keep a child out of foster care and in contact with birth relatives.

Since most of Ohio's waiting children are in foster care and often are adopted by their foster parents, your family may want to speak with others who have adopted children from the foster care system. Your family also may want to consider becoming foster parents. Families thinking about becoming an adoptive/foster family also should consider available community resources that may support their decision to adopt and/or foster a child.

# What Prospective Adoptive Families Should Consider

The North American Council on Adoptable Children (NACAC) recommends that prospective adoptive families examine themselves through a self-assessment process. The following is an excerpt from an NACAC's manual called "How to Adopt."

"Children don't need perfect parents, just one or two individuals willing to meet the unique challenges of parenting and make a lifetime commitment to caring for and nurturing their children. One of the advantages of special needs adoption is that almost any responsible adult can become an adoptive parent. Prospective parents do not have to be rich, married, under 40, highly educated, or home owners to adopt. Far more important are personal characteristics like:

- a belief in adoption and an ability to commit;
- patience and perseverance;
- a good sense of humor and talent for keeping life in perspective;
- a love of children and parenting;
- the ability to roll with unexpected changes, stresses and challenges;
- the ability to deal with rejection without taking it personally;
- the ability to accept without judging;
- tolerance and understanding for your child's conflicting feelings and your own;
- an awareness that healing doesn't come quickly, all wounds cannot be healed, and your child may not attach to your family;
- the strength to be consistent and set limits;
- a willingness to learn new parenting techniques and advocate for your children's educational and medical needs; and resourcefulness.

“If you have all or most of those qualities, then ask yourself these questions:

- Do I clearly understand why I want to adopt?
- If applicable—Do my partner and I work as a team? Are we both committed to adoption?
- Does my lifestyle allow me the time necessary to meet the needs of a special child?
- Am I willing to change my lifestyle to accommodate the needs of a special child?

“Think carefully about your answers to these questions. Take the time to make a good decision, because it is a decision you and your adoptive child will live with for life.

“In addition, before seriously contemplating special needs adoption, prospective parents must honestly evaluate their desire and ability to successfully parent children who have troubling pasts and uncertain futures. Many children who become available for adoption at older ages have not received the early care that kids need to develop a strong sense of security, trust and self-esteem. Many also suffer from conditions caused by past trauma, or prenatal exposure to alcohol or drugs. Children whose backgrounds include traumatic experiences, abuse and/or neglect may exhibit symptoms of distress, such as:

- aggressiveness
- attachment disorders
- attention deficits and hyperactivity
- bed wetting
- defiance
- depression
- impulsiveness
- learning disabilities
- low self-esteem
- lying
- poor peer relationships/social skills

“Fortunately, through therapy, medication, and consistent care, children can also find ways to overcome or at least better cope with many of these challenges.

“Most children put their new adoptive parents through a period of testing to see if the parents are truly committed or just waiting for an excuse

to desert the child as others have done before. To improve your chances of successfully adopting a child who has special needs, be prepared to offer a home environment that combines extra love, support and attention with clear structure and consistent limit-setting. Parents should also be ready to actively advocate for their child at school, with peers and within the community. It can be immensely helpful for parents to have a support network or belong to an adoptive parent support group.”<sup>1</sup>

## Researching Adoption Agencies

This guidebook does not discuss infant adoptions, adoptions using private attorneys or international adoptions. It does, however, discuss the process of adoption through the use of a public children services agency (PCSA) or a private child placing agency (PCPA) that often works with public agencies in completing domestic adoptions.

### Choosing an Adoption Agency

Many of the waiting children available for adoption within PCSAs are classified as children with special needs. “Special needs” is a phrase used to classify children who have a harder time finding families willing to adopt them. The phrase “special needs” is used to describe factors such as:

- Age
- Background
- Physical, mental and emotional challenges sometimes found among adoptable children
- Children who are part of a sibling group being placed together for adoption
- Children who are members of a minority group.

The first step in starting the adoption process is to contact your local PCSA or a private adoption agency. Each county has its own PCSA, and there are numerous private adoption agencies throughout the state. Contact information for

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<sup>1</sup> Retrieved from the North American Council on Adoptable Children’s website at [www.nacac.org/howtoadopt/howtoadopt.html](http://www.nacac.org/howtoadopt/howtoadopt.html) (2013).

the 88 county agencies can be found beginning on page 11, and information about the private adoption agencies can be found beginning on page 15 of this guidebook.

## **Questions to Ask When Researching Agencies**

When you call the agency of your choice, the staff will ask you brief questions about whether you are interested in becoming a foster and/or adoptive parent. Because many of Ohio's foster parents adopt children in their care, you can be licensed as a foster parent and approved as an adoptive parent in one process. Questions you may want to ask agencies as you decide which one to work with include:

- How many and what type of children has the agency placed in the past few years?
- How many children does the agency have legally available for adoption?
- What are the characteristics of those children?
- How does the agency work with other public and private agencies both in Ohio and outside Ohio?
- How long, on average, must one wait for a child?
- What is the time lapse between application and placement?
- What are the agency's policies concerning adoption paperwork, educational classes and visits?
- Are adoption subsidies available, and how do I apply for them?
- What are the agency's homestudy requirements, and how do I start a homestudy?
- Have any of the agency's adoptions been disrupted in the past five years? How does the agency prevent adoption disruptions?
- What is the agency's policy toward applicants who do not accept the first child offered to them?
- What services—including parenting classes, support groups, activities, access to therapy and counseling, and respite care—will the agency provide before and after the child is placed in your home?
- Can the agency provide references from parents who recently adopted from the agency?

# **The Adoption Process**

## **Attending Informational Meetings and Orientations**

Agencies generally will invite people who have expressed an interest in adopting a child to an informational meeting and/or orientation. This meeting is designed to provide potential adoptive families with information about the homestudy process, pre-service training, and general information about the pre-placement and the finalization processes. The agency also may discuss supportive services available in the county.

## **Pre-Service Training**

You will be asked to participate in educational sessions to learn more about the children who are available for adoption, as well as to determine your strengths as an adoptive parent. These educational sessions will explore adoption from a child's point of view and describe the needs of children found within the foster care system. The training will give the prospective adoptive parent realistic expectations about adoption and confidence in the ability to parent a waiting child. Topics discussed during pre-service include:

- The adoption process
- Child development
- Separation and loss that children experience
- Understanding behaviors and dealing with child behaviors and attachment
- Defining diversity and cultural issues
- Adoption issues that relate to the child, birth family and extended family
- Community resources and the importance of advocating

## **The Homestudy**

The homestudy is a process of education and self-evaluation. It is a time for you and your caseworker to look at your readiness to adopt, as well as identify special parenting abilities that you may offer to an adopted child. The process allows the adoptive family to look at its family structure and support system. During the homestudy, adoptive parents also will explore

their beliefs, attitudes and coping skills. Your caseworker will meet with you and everyone living in your home to discuss the adoption process. Through a series of group and individual meetings, you will learn more about the kind of children you might best parent.

Topics discussed during the homestudy include the following:

- Motivation for wanting to adopt
- Your life experiences and history
- Your marriage or relationship with a significant other
- Your ability to support your family financially
- Your health
- Your support system

When you complete the application for adoption, you will be assigned a caseworker who will work with your family to complete the homestudy process. The homestudy process can take up to six months to complete. However, many adoptive families may complete the homestudy process sooner.

During the homestudy process, your caseworker is required to review certain documents. Such documents include:

- Physical examination of applicants and medical statements for household members
- Financial statement
- Verification of marriage or divorce
- Verification of employment if you are employed
- Criminal background checks for household members over the age of 18
- Safety audit of the home
- Records of involvement with a PCSA

Families will receive notification when their homestudy has been completed and approved. In some cases, when the agency is not able to approve a homestudy, the family can meet with the caseworker and, if needed, the agency, to discuss why the family was not approved and possible alternative options.

## **Matching Children and Families**

Your caseworker and agency will take into account the characteristics of children that you can best parent and the characteristics of children your homestudy approves you for when considering placement matches for your family. During a matching conference, adoption professionals consider the strengths, characteristics and needs of a waiting child, and compare those with the strengths and characteristics of waiting families. The length of time it takes to be matched with a child largely depends on the special characteristics of children that you are able to parent. A family who demonstrates the ability to parent a child with many special needs may not wait very long for placement.

## **When Your Agency Matches a Child with Your Family**

When your caseworker identifies a child for your family, he or she will contact you to share detailed information about the child's background. Such background information will include all known, non-identifying information about the child, including:

- Birth parents and other relatives
- Medical, emotional and psychological history
- Past and current known developmental issues
- School history if applicable
- Placement history

Your caseworker will give you time to think about the information and will be able to assist you in deciding whether to adopt the child. Your caseworker also will recommend that you discuss the child's information with your pediatrician or other professionals with whom you would like to connect. If you decide to proceed with the child, your caseworker will arrange a time for your family and the child to meet.

Prior to this meeting, the caseworker may share your *Welcome Book* with the child, if your agency has requested that your family complete one.

This book, prepared by the prospective adoptive family, includes pictures and information about your family. Many adoptive families

choose to include pictures of family members, family pets, the child's room, extended family members and friends. The *Welcome Book* helps in the preparation for the child's first meeting with his or her potential adoptive family.

Before the first meeting, your caseworker also will help prepare you and your family. The caseworker will give you and your family suggestions for who should be involved in the first meeting and what types of activities may be most comfortable for the child.

Following the first meeting, your caseworker will arrange for a series of additional pre-placement visits in order for you, the child and the rest of the adoptive family to get to know one another. Pre-placement visits will be discussed with the foster parents or facility where the child resides in order to ensure the visitation schedule is acceptable to all involved parties. Prior to the placement, adoptive families will receive the *Child Study Inventory*, which lists the child's interests, talents, traits, and social, medical and psychological history. After the pre-placement visits, the child will join your family in your home.

### **Placement of the Child into an Adoptive Home**

Once the child is placed with your family, you become responsible for the child's care. Your caseworker will continue to visit with your family for a period of time after the adoptive placement. These visits are designed to assist you in connecting your new family with services and to discuss potential issues that may arise. After a minimum period of six months, your family will be eligible to petition the court to finalize the adoption.

## **Final Steps to Adoption**

### **Legalizing an Adoption**

Legalizing an adoption involves a short hearing at a probate court, during which adoptive parents are granted permanent legal custody of their adopted child. Following the adoption hearing, adoptive parents will work with their caseworker and/or attorney to obtain the child's

new birth certificate and final decree of adoption.

### **Post-Finalization Services**

A variety of formal and informal services are available to members of the adoptive family, either as a group or as individuals. Support groups, counseling, respite care, medical services, educational resources and a variety of community resources may be available to help meet ongoing needs or new needs that may have surfaced after the adoption finalization. Although types and locations of adoption services vary over time, you always can contact your child placement agency or any other adoption agency for assistance in locating adoption services in your area.

## **Financial Support that May Be Available**

### **Title IV-E Adoption Assistance**

Title IV-E Adoption Assistance was established to provide financial support to encourage the adoption of eligible children with special needs. The concept of "special needs" often seems confusing. The term "special needs" describes circumstances that prevent or delay a child from being placed into an adoptive home. Federal law states that when determining a child's special needs, a state must make several determinations. This includes determining whether a specific factor or condition exists that would prevent the child from being placed with the adoptive parents if not for adoption assistance.

Title IV-E Adoption Assistance provides financial assistance to eligible families based on the child's special needs at the time of the adoptive placement. The benefits may include monthly adoption assistance payments and Medicaid eligibility.

The PCSA in your county is responsible for administering and determining eligibility for this program. If the child is not in the custody of a PCSA, then the PCPA in the adoptive parent's county determines whether the child meets the eligibility requirement. Contact your PCSA to learn more about Title IV-E Adoption Assistance.



## **State Adoption Maintenance Subsidy Program**

The State Adoption Maintenance Subsidy (SAMS) program is a financial program that provides monthly subsidy payments to families adopting children who (1) meet the criteria for "special needs" as defined by the Ohio Administrative Code and (2) who are not eligible for Title IV-E Adoption Assistance.

The family's income is taken into consideration when determining eligibility for the SAMS program. The child may also be eligible for medical coverage under Medicaid.

The PCSA in your county administers and determines eligibility for SAMS. Contact your adoption caseworker to learn more about the State Adoption Maintenance Subsidy program and to obtain an application.

## **Non-Recurring Adoption Expense Subsidy**

Nonrecurring adoption expenses are one-time expenses directly related to the legal adoption of a child with special needs. This program provides payment or reimbursement for expenses such as supervision of placements prior to the adoption finalization, attorney's fees, court costs, reasonable costs of transportation, and food for the child and/or adoptive parent(s) when necessary to complete the placement or adoption process. Payment or reimbursement may also be available for costs associated with the adoption homestudy, health and psychological examinations related to the homestudy, and reasonable and necessary adoption fees.

## **State Adoption Assistance Loan Fund Program**

The State Adoption Assistance Loan Fund Program provides loans to prospective adoptive parents who live in Ohio. The loan money covers adoption fees, court costs, attorney fees and other expenses directly related to the legal adoption of a child. A prospective adoptive parent may receive up to \$3,000 from the loan

program if the child being adopted lives in Ohio and up to \$2,000 if the child is from outside Ohio. For additional information on the State Adoption Assistance Loan Fund, contact your local PCSA, any private adoption agency or any Fifth Third Bank. Visit <http://www.53.com> or call 1-866-53LOANS to contact a FifthThird Bank or to find your nearest branch.

## **Post-Adoption Special Services Subsidy**

The Post-Adoption Special Services Subsidy (PASSS) program is for all adoptive families (except stepparent adoptions) in Ohio whose children may be experiencing adoption-related difficulties or issues that were preexisting, but were not apparent at the time of adoption. Such services are available to prevent the disruption of an adoption. PASSS services may include:

- Medical services
- Psychological services
- Psychiatric services
- Residential treatment
- Respite care

For more information regarding the PASSS program, please contact your county's PCSA.

## **Adoption Tax Benefits**

The federal government and the state of Ohio allow families who adopt to receive a non-refundable tax credit for the year in which the adoption was legalized. Many foster and adoptive parents are eligible for tax benefits.

The State Adoption Tax Credit is a tax credit for the expenses incurred in the legal adoption of a minor child (less than 18 years of age). The State Adoption Tax Credit is limited to \$1,500 per child adopted during the taxable year. Any unused amounts can be carried forward for up to two years. For additional information on the State Adoption Tax Credit, please contact the Ohio Department of Taxation at 1-800-282-1780 or [www.tax.ohio.gov](http://www.tax.ohio.gov).

The Federal Adoption Tax Credit is a nonrefundable tax credit for qualifying expenses paid to adopt an eligible child. The maximum amount

of the credit is \$12,650 for adoptions finalized in 2012 and \$12,970 for adoptions finalized in 2013. Families have six years to use the entire credit. For additional information on the Federal Adoption Tax Credit, see Internal Revenue Services (IRS) Topic 607 "Adoption Credit and Adoption Assistance Program" and IRS form 8839 "Qualified Adoption Expenses," or contact the IRS at 1-800-829-1040 or [www.irs.gov](http://www.irs.gov).

## Building Families through Adoption

Being in a family offers all of us a chance to grow as humans, to reach our greatest potential. Parenting can bring out the best in us. The need to care for and nurture another human, especially a child, is a strong human emotion and impulse.

On any given day, more than 12,500 children in Ohio are living with foster families or in other out-of-home placements. More than 2,500 children's biological parents have had their rights terminated, and those children are residing in foster care settings as they wait for adoptive families. These children, who are in the custody of local children service agencies, may be dealing with issues of past abuse, neglect and/or dependency. They need permanent families.

Each year in Ohio, more children become legally available for adoption than Ohio agencies are able to place. We hope that you want to become an adoptive parent. If you decide that adoption is not right for your family, however, you still can help find families for Ohio's waiting children. For instance, you could:

- Distribute adoption recruitment materials within your church and community
- Talk with other people about adoption and Ohio's waiting children
- Pass this guidebook on to someone who may be interested in adoption.

For more information, call Ohio's Help Me Grow Helpline at 1-800-755-GROW (4769)

## Common Adoption Terms

**Adoption:** The creation, by a court of competent jurisdiction, of parental rights and responsibilities between a child and an adult. This includes the termination of all parental rights and responsibilities that have not yet been surrendered or terminated by court order between other persons and the child.

**Adoption agency:** An entity that provides one or more of the following services: homestudy services for potential adoptive parents, counseling for birth parents, placement services for children in need of adoption, post-placement/pre-legalization services and post-legalization/finalization services. In Ohio, these agencies must be licensed by the Ohio Department of Job and Family Services.

**Adoption exchange:** An organized way for "waiting children" to be listed along with "waiting families," with the goal of making matches between the children and families. Local, regional, statewide and national exchanges have been designed to help find permanent homes for children as quickly as possible.

**Adoption registry:** Once a person whose adoption was legalized in Ohio reaches adulthood, he or she may sign up with this Ohio Department of Health registry to request identifying information about his or her birth family. If that adopted person's birth family member also registers, a multiple-step process begins. The probate court in the county where the adoption was finalized will decide if the Department of Health can connect the matching parties. For more information about this registry, call (614) 466-2531.

**Adoption triad:** The three primary groups of people affected by the adoption: the birth parents, the child and the adoptive parent(s).

**Attachment:** An emotional bond between two people that lasts over a long period of time and helps each person reach his or her potential and feel secure and connected.

**Birth parent:** A biological parent of an adopted person.

**Closed adoption:** An adoption in which birth and adoptive families have no contact and no identifying information about each other.

**Finalization:** See “Legalization.”

**Foster-adopt placement:** In general, the term used to describe “legal risk placements” (see definition) and/or the adoption by foster parents of a child who is currently placed in their home with an initial plan of reunification with birth parents, but whose plan has been changed to the goal of adoption, after diligent attempts at reunification have failed. In Ohio, many agencies offer a combined homestudy process so the applicant becomes a licensed foster parent and is approved to adopt at the end of the process.

**Guardian ad litem:** A guardian appointed by the juvenile court to represent and protect the best interest of a child who is alleged or adjudicated to be abused, neglected or dependent.

**Homestudy:** A process by which potential adoptive parents educate themselves about the challenges and rewards offered through parenting adopted children, and assess their own skills, life experiences and strengths to determine the type of adoptive children they could best parent.

**Identifying information:** Information such as name, address, place of employment or Social Security number, which could significantly help one individual locate another individual.

**Independent adoption:** An adoption facilitated by an attorney.

**Interstate adoption:** The adoptive placement of a child (or children) who is a resident of one state with an adoptive parent (or parents) who is a legal resident of a different state.

**The Interstate Compact on the Placement of Children (ICPC):** A uniform law enacted by states and jurisdictions of the United States that establishes orderly procedures for the placement of children across state lines and for assigning responsibilities for those involved in placing children.

**Interstate Compact on Adoption and Medical Assistance (ICAMA):** An interstate compact that formalizes cooperation among party states and provides standardized procedures for arranging for medical assistance and services for adopted special needs children and their families when a state adoption assistance agreement or a federal adoption assistance agreement is in effect.

**Legalization:** Also called “finalization,” the legal act that establishes a family connection between the adopting person and the adopted person. Usually done in a courtroom setting, it grants rights and responsibilities to the adoptive parent and child equal to those rights and responsibilities granted to families created by birth.

**Legally free for adoption:** A child is legally free when the parental rights of both birth parents have been terminated and the time period for the birth parents to appeal the decision is over.

**Legal risk placement:** A placement of a child with a family who is interested in adopting the child, even though the child placed is not legally free. The placement family usually is both a certified foster family and an approved adoptive home. The risk is that the birth parent’s or parents’ rights may not be terminated, and the court may order the child to be returned to the birth parent(s) or a suitable birth relative. The benefit is that this type of placement decreases the number of placements a child may have.

**Lifebook:** A record of the child’s life, which helps identify events in the child’s past, including what happened while in agency care. It includes a chronological listing of important events and relationships in the child’s life, and may include photographs.

**Loss:** The emotional and psychological state experienced when someone temporarily or permanently is separated from someone or something to which they have an emotional attachment or need. All loss causes emotional trauma, though the degree varies.

**Medicaid:** A type of medical insurance provided through the state, using combined federal and state funds, that most children who are consid-

ered to have special needs are entitled to receive. This can be used in conjunction with the adoptive family's medical insurance.

**Multi-Ethnic Placement Act (MEPA):** A federal law enacted in 1994 and amended in 1996 that prohibits an adoption agency from delaying or denying the placement of any child on the basis of race, color or national origin.

**Non-recurring costs:** One-time expenses incurred by a person adopting a child, such as travel, legal and homestudy-related costs. These are frequently reimbursable through federal and local funds when adopting a waiting child.

**Open adoption/Openness:** A wide continuum of adoption options that recognize the child's connection to both the birth family and adoptive family; usually involves an agreement made by the birth and adoptive parents to share information, or to have ongoing contact. In Ohio, these agreements are legal but non-binding.

**Parent support groups:** Formal or informal groups of adoptive parents and potential adoptive parents coming together to share information and resources. They often offer friendship, emotional support and recreational activities for adoptive family members. Support groups form for a variety of reasons, usually based on a shared interest or characteristic.

**Post Adoption Special Services Subsidy (PASSS):** A unique subsidy program designed to assist Ohio families whose children may be experiencing adoption-related difficulties or issues after the finalization of their adoption.

**Photo listings:** Published photographs and descriptions of waiting children that are used by agencies and individuals to identify potential matches. Often an adoption exchange will publish a photo listing.

**Post-finalization services:** Services provided or arranged by a local agency to support, maintain and assist an adopted child, adoptive family or birth parent any time after an adoption is finalized.

**Respite care:** Services designed to provide temporary relief of child-caring functions. These ser-

vices may include paid individuals who provide child care within the home or outside the home.

**Special needs:** A condition or circumstance that makes some children harder to place for adoption, such as emotional or physical disorders, age, race, inclusion in a sibling group, a history of abuse, or other factors.

**State Adoption Maintenance Subsidy Program:** A state-funded adoption subsidy program intended to make permanent homes possible for children with special needs. This subsidy is negotiated on a case-by-case basis and is frequently granted if a child with special needs is ineligible for the federal Adoption Assistance program.

**Surrender:** Also known as "relinquishment," the voluntary termination of parental rights by a birth parent.

**Termination of parental rights:** The legal severing of ties between a birth parent and his or her child. These parental rights and responsibilities may be voluntarily surrendered by the birth parent or, if the birth parent is proven unable to meet the child's long-term needs, may be severed involuntarily through the court system.

**Title IV-E Adoption Assistance:** Created by the Adoption Assistance and Child Welfare Act of 1980, these programs provide federal financial support for children who are described as having special needs who are adopted. In addition to a monthly monetary payment, children who are "IV-E eligible" are entitled to a state medical card and certain services under the federal Title XX program. (See "state adoption subsidy" for information on state financial programs.)

**Triad:** See "Adoption triad."

# Public Adoption and Foster Care Agencies

## **Adams County Children Services**

300 North Wilson Dr.  
West Union, OH 45693  
(937) 544-2511

## **Allen County Children Services**

123 W. Spring St.  
Lima, OH 45801-4305  
(419) 227-8590  
[www.allencsb.com](http://www.allencsb.com)

## **Ashland County Dept. of Job and Family Services**

15 W. Fourth St.  
Ashland, OH 44805  
(419) 282-5000

## **Ashtabula County Children Services**

3914 "C" Court  
P.O. Box 1175  
Ashtabula, OH 44005-1175  
(440) 998-1811  
[www.help-a-child.com](http://www.help-a-child.com)

## **Athens County Children Services**

P.O. Box 1046  
Athens, OH 45701  
(740) 592-3061  
[www.athenschilchildrenservices.com](http://www.athenschilchildrenservices.com)

## **Auglaize County Dept. of Job and Family Services**

12 N. Wood St., P.O. Box 368  
Wapakoneta, OH 45895  
(419) 739-6505

## **Belmont County Dept. of Job and Family Services**

310 Fox Shannon Pl.  
St. Clairsville, OH 43950  
(740) 695-1074  
[www.belmontcounty.gov](http://www.belmontcounty.gov)

## **Brown County Dept. of Job and Family Services**

775 Mt. Orab Pike  
Georgetown, OH 45121  
(937) 378-6104

## **Butler County Children Services**

300 N. Fair Ave.  
Hamilton, OH 45011  
(513) 887-4055  
[www.butlercountychildrenservices.org](http://www.butlercountychildrenservices.org)

## **Carroll County Dept. of Job and Family Services**

95 E. Main St., P.O. Box 219  
Carrollton, OH 44615-0219  
(330) 627-7313

## **Champaign County Dept. of Job and Family Services**

1512 S. U.S. Highway 68, Ste. N100  
Urbana, OH 43078-0353  
(937) 484-1500  
[www.co.champaign.oh.us/djfs](http://www.co.champaign.oh.us/djfs)

## **Clark County Dept. of Job and Family Services**

1345 Lagonda Ave., P. O. Box 976-A  
Springfield, OH 45501-1037  
(937) 327-1700  
[www.clarkdjfs.org](http://www.clarkdjfs.org)

## **Clermont County Dept. of Job and Family Services**

2400 Clermont Center Dr., Ste. 106  
Batavia, OH 45103  
(513) 732-7173  
[www.clermontforkids.org](http://www.clermontforkids.org)

## **Clinton County Dept. of Job and Family Services**

1025 S. South St., Ste. 300  
Wilmington, OH 45177  
(937) 382-5935  
[www.co.clinton.oh.us/childrens\\_services/adoption](http://www.co.clinton.oh.us/childrens_services/adoption)

## **Columbiana County Dept. of Job and Family Services**

7989 Dickey Dr., Ste. 2  
Lisbon, OH 44432  
(330) 420-6600  
[www.columbianacountyjfs.org](http://www.columbianacountyjfs.org)

## **Coshocton County Dept. of Job and Family Services**

725 Pine St.  
Coshocton, OH 43812  
(740) 622-1020  
[www.coshoctonjfs.org](http://www.coshoctonjfs.org)

## **Crawford County Dept. of Job and Family Services**

224 Norton Way  
Bucyrus, OH 44820  
(419) 563-1570

## **Cuyahoga County Dept. of Job and Family Services**

3955 Euclid Ave.  
Cleveland, OH 44115  
(216) 432-3390  
[www.cfs.cuyahogacounty.us/en-US/heart-gallery2.aspx](http://www.cfs.cuyahogacounty.us/en-US/heart-gallery2.aspx)

## **Darke County Dept. of Job and Family Services**

631 Wagner Ave.  
Greenville, OH 45331  
(937) 548-3840

**Defiance County Dept. of Job and Family Services**  
06879 Evansport Rd., Ste. A  
Defiance, OH 43512  
(419) 782-3881

**Delaware County Dept. of Job and Family Services**  
140 N. Sandusky St., Second Fl.  
Delaware, OH 43015-1789  
(740) 833-2300

**Erie County Dept. of Job and Family Services**  
221 W. Parish St.  
Sandusky, OH 44870  
(419) 626-6781  
[www.eriecountychildrenservices.com](http://www.eriecountychildrenservices.com)

**Fairfield County Dept. of Job and Family Services**  
239 W. Main St.  
Lancaster, OH 43130  
(740) 653-4060

**Fayette County Dept. of Job and Family Services**  
133 S. Main St.  
Washington Court House, OH 43160  
(740) 335-0350

**Franklin County Children Services\***  
855 W. Mound St.  
Columbus, OH 43223  
(614) 341-6060  
[www.franklincountyohio.gov/children\\_services](http://www.franklincountyohio.gov/children_services)

**Fulton County Dept. of Job and Family Services**  
604 S. Shoop Ave., Ste. 200  
Wauseon, OH 43567  
(419) 337-0010

**Gallia County Children Services**  
83 Shawnee Ln.  
Gallipolis, OH 45631  
(740) 446-4963

**Geauga County Dept. of Job and Family Services**  
12480 Ravenwood Dr., P.O. Box 309  
Chardon, OH 44024  
(440) 285-9141  
[www.geaugajfs.org](http://www.geaugajfs.org)

**Green County Children Services**  
601 Ledbetter Rd.  
Xenia, OH 45385  
(937) 562-6600  
[www.greenecsb.org](http://www.greenecsb.org)

**Guernsey County Children Services**  
274 Highland Ave.  
Cambridge, OH 43725  
(740) 439-5555  
[www.guernseycsb.org](http://www.guernseycsb.org)

**Hamilton County Dept. of Job and Family Services**  
222 E. Central Pkwy.  
Cincinnati, OH 45202-1225  
(513) 946-1000  
[www.hcjfs.hamilton-co.org](http://www.hcjfs.hamilton-co.org)

**Hancock County Dept. of Job and Family Services**  
7814 County Road 140, P.O. Box 270  
Findlay, OH 45839  
(419) 424-7022

**Hardin County Dept. of Job and Family Services\***  
175 W. Franklin St., Ste. 150  
Kenton, OH 43326-1972  
(419) 675-1130  
[www.hardincountyjfs.net](http://www.hardincountyjfs.net)

**Harrison County Dept. of Job and Family Services**  
520 N. Main St., P.O. Box 239  
Cadiz, OH 43907-0239  
(740) 942-3015

**Henry County Dept. of Job and Family Services**  
104 E. Washington St., P.O. Box 527  
Napoleon, OH 43545  
(419) 592-0946

**Highland County Children Services**  
1575 N. High St., Ste. 100  
Hillsboro, OH 45122  
(937) 393-3111

**Hocking County Children Services  
(South Central Ohio Dept. of Job and Family Services)**  
93 W. Hunter St.  
Logan, OH 43138  
(740) 385-4168

**Holmes County Dept. of Job and Family Services**  
85 N. Grant St., P.O. Box 72  
Millersburg, OH 44654-0072  
(330) 674-1111

**Huron County Dept. of Job and Family Services**  
185 Shady Lane Dr.  
Norwalk, OH 44857-2373  
(419) 668-8126  
[www.huroncountydjfs.org](http://www.huroncountydjfs.org)

**Jackson County Dept. of Job and Family Services**  
25 E. South St.  
Jackson, OH 45640-1638  
(740) 286-4181

**Jefferson County Dept. of Job and Family Services**  
125 S. Fifth St.  
Steubenville, OH 43952-3090  
(740) 264-5515  
www. www.jcdjfs.com

**Knox County Dept. of Job and Family Services**  
117 E. High St.  
Mount Vernon, OH 43050-3401  
(740) 397-7177

**Lake County Dept. of Job and Family Services**  
177 Main St.  
Painesville, OH 44077  
(440) 350-4000  
www2.lakecountyohio.org/jfs/

**Lawrence County Dept. of Job and Family Services**  
1100 S. Seventh St., P.O. Box 539  
Ironton, OH 45638-0539  
(740) 532-3324

**Licking County Dept. of Job and Family Services**  
74 S. Second St., P.O. Box 5030  
Newark, OH 43058-5030  
(740) 670-8999  
www.msmsp.com/lcdjfs/

**Logan County Children Services**  
1855 S.R. 47 West  
Bellefontaine, OH 43311  
(937) 599-7290  
www.logancountychildrenservices.org

**Lorain County Children Services**  
226 Middle Ave.  
Elyria, OH 44035  
(440) 329-5340  
www.childrenservices.org

**Lucas County Children Services**  
705 Adams St.  
Toledo, OH 43604  
(419) 213-3200  
www.lucaskids.net

**Madison County Dept. of Job and Family Services**  
200 Midway St.  
London, OH 43140  
(740) 852-4770  
www.co.madison.oh.us/djfs/adoption.html

**Mahoning County Children Services**  
222 W. Federal St., 4th Fl.  
Youngstown, OH 44503  
(330) 941-8888  
www.mahoningkids.com

**Marion County Children Services**  
1680 Marion-Waldo Rd.  
Marion, OH 43302-7489  
(740) 389-2317  
www.marionkids.com

**Medina County Dept. of Job and Family Services**  
232 Northland Dr.  
Medina, OH 44256  
(330) 722-9300

**Meigs County Dept. of Job and Family Services**  
175 Race St., P.O. Box 191  
Middleport, OH 45760-0191  
(740) 992-2117  
www.meigsdjfs.net

**Mercer County Dept. of Job and Family Services**  
220 W. Livingston St., Ste. 10  
Celina, OH 45822-1791  
(419) 568-5106

**Miami County Children Services**  
510 W. Water St., Ste. 210  
Troy, OH 45373  
(937) 335-4103

**Monroe County Dept. of Job and Family Services**  
100 Home Ave.  
Woodsfield, OH 43793-1234  
(740) 472-1602

**Montgomery County Dept. of Job and Family Services**  
3304 N. Main St.  
Dayton, OH 45405  
(937) 225-4155  
www.mcoho.org

**Morgan County Dept. of Job and Family Services**  
155 E. Main St., Rm. 009  
McConnelsville, OH 43756-1299  
(740) 962-3838

**Morrow County Dept. of Job and Family Services**  
619 W. Marion Rd.  
Mt Gilead, OH 43338  
(419) 947-9111

**Muskingum County Children Services**

205 N. Seventh St., P.O. Box 157  
Zanesville, OH 43701  
(740) 455-6710  
www.muskingumkids.org

**Noble County Dept. of Job and Family Services**

18065 S.R. 78, P.O. Box 250  
Caldwell, OH 43724-0250  
(740) 732-2392

**Ottawa County Dept. of Job and Family Services**

8043 W. S.R. 163, Ste. 200  
Oak Harbor, OH 43449  
(419) 898-3688

**Paulding County Dept. of Job and Family Services**

303 W. Harrison St.  
Paulding, OH 45879  
(419) 399-3756

**Perry County Children Services**

526 Mill St.  
New Lexington, OH 43764  
(740) 342-3836

**Pickaway County Dept. of Job and Family Services**

110 Island Rd., P.O. Box 610  
Circleville, OH 43113  
(740) 474-7588  
www.pickawayjfs.org

**Pike County Children Services**

525 Walnut St.  
Waverly, OH 45690-1165  
(740) 947-5080

**Portage County Dept. of Job and Family Services**

449 S. Meridian St.  
Ravenna, OH 44266-1208  
(330) 296-2273

**Preble County Dept. of Job and Family Services**

1500 Park Ave.  
Eaton, OH 45320-8680  
(937) 456-1135

**Putnam County Dept. of Job and Family Services**

1225 E. Third St.  
Ottawa, OH 45875  
(419) 523-4580

**Richland County Children Services**

731 Scholl Rd.  
Mansfield, OH 44907  
(419) 774-4100  
www.richlandcountychildrenservices.org

**Ross County South Central Ohio Dept. of Job and Family Services**

475 Western Ave., Ste. B, P.O. Box 469  
Chillicothe, OH 45601-0469  
(740) 773-2651

**Sandusky County Dept. of Job and Family Services**

2511 Countryside Dr.  
Fremont, OH 43420-9987  
(419) 334-8708  
www.sanduskycountydjfs.org

**Scioto County Children Services**

3940 Gallia St.  
New Boston, OH 45662  
(740) 456-4164

**Seneca County Dept. of Job and Family Services**

3362 S. Township Rd. 151  
Tiffin, OH 44883-9499  
(419) 447-5011  
www.senecadjfs.org

**Shelby County Dept. of Job and Family Services**

227 S. Ohio Ave.  
Sidney, OH 45365  
(937) 498-4981

**Stark County Dept. of Job and Family Services**

221 Third St. S.E.  
Canton, OH 44702  
(330) 451-8789  
www.starkadoptfoster.com

**Summit County Children Services**

264 S. Arlington St.  
Akron, OH 44306-1399  
(330) 379-9094  
www.summitkids.org

**Trumbull County Children Services**

2282 Reeves Rd. N.E.  
Warren, OH 44483  
(330) 372-2010  
www.trumbullcsb.com

**Tuscarawas County Dept. of Job and Family Services**

389 16th St. S.W.  
New Philadelphia, OH 44663  
(330) 339-7791  
www.tcjfs.org

**Union County Dept. of Job and Family Services**

940 London Ave., Ste. 1800, P.O. Box 389  
Marysville, OH 43040-0389  
(937) 644-1010  
www.co.union.oh.us/djfs



**Van Wert County Dept. of Job and Family Services**  
114 E. Main St., P.O. Box 595  
Van Wert, OH 45891  
(419) 238-5430

**Vinton County Dept. of Job and Family Services  
(South Central Ohio Dept. of Job and Family Services)**  
30975 Industrial Park Dr.  
McArthur, OH 45651  
(740) 596-2584

**Warren County Children Services**  
416 S. East St., Third Fl.  
Lebanon, OH 45036  
(513) 695-1546  
[www.co.warren.oh.us/childrenservices/](http://www.co.warren.oh.us/childrenservices/)

**Washington County Children Services**  
204 Davis Ave.  
Marietta, OH 45750  
(740) 373-3485  
[www.washingtongov.org](http://www.washingtongov.org)

**Wayne County Children Services**  
2534 Burbank Rd.  
Wooster, OH 44691  
(330) 345-5340  
[www.waynecsb.org](http://www.waynecsb.org)

**Williams County Dept. of Job and Family Services**  
117 W. Butler St.  
Bryan, OH 43506  
(419) 636-6725

**Wood County Dept. of Job and Family Services**  
1928 E. Gypsy Lane Rd., P.O. Box 679  
Bowling Green, OH 43402-0679  
(419) 352-7566  
[www.woodcountyjfs.com](http://www.woodcountyjfs.com)

**Wyandot County Dept. of Job and Family Services**  
120 E. Johnson St.  
Upper Sandusky, OH 43351  
(419) 294-4977

## Private Adoption Agencies

**Access for Youth, Inc.**  
1320 Woodman Dr., Ste. 120  
Dayton, OH 45432  
(937) 424-8815

**ACTION, Inc.**  
6000 Philadelphia Dr.  
Dayton, OH 45415  
(937) 277-6101

**Adolescent Oasis, Inc.**  
201 Riverside Dr. Ste. 1B  
Dayton, OH 45405  
(937) 228-2810

**Adopt America Network**  
1500 N. Superior St., Ste. 303  
Toledo, OH 43604  
(419) 534-3350  
[www.adoptamericanetwork.org](http://www.adoptamericanetwork.org)

**Adoption by Gentle Care**  
370 S. Fifth St., Ste. 100  
Columbus, OH 43215  
(614) 469-0007  
[www.adoptionbygentlecare.org](http://www.adoptionbygentlecare.org)

**Adoption Circle**  
400 S. Fifth St., Ste. 304  
Columbus, OH 43215  
(614) 237-7222  
[www.adoptioncircle.org](http://www.adoptioncircle.org)

**Adoption Connection**  
8487 Ridge Road  
Cincinnati, OH 45236  
(513) 489-1616  
[www.adoptioncincinnati.org](http://www.adoptioncincinnati.org)

**Adoption HomeStudy Services of Ohio**  
358 Edna St.  
Alliance, OH 44601  
(330) 829-9400  
[www.homestudyohio.com](http://www.homestudyohio.com)

**Adoption Link, Inc.**  
512 Dayton St.  
Yellow Springs, OH 45387  
(937) 767-2466  
[www.adoptionlink.org](http://www.adoptionlink.org)

\* Agencies marked with an asterisk can give out adoption information but do not complete adoptive homestudies as part of their services.

**Adoption Professionals, LLC**  
2758 Erie Ave., Second Fl.  
Cincinnati, Ohio 45208  
(513) 321-2229

**Adoption S.T.A.R.**  
433 W. Loveland Ave.  
Loveland, OH 45140  
(513) 631-6590

**Adriel School, Inc.**  
414 N. Detroit St.  
West Liberty, OH 43357  
(937) 465-0010  
www.adriel.org

**Advantage Adoption and Foster Care, Inc. (AAFC)**  
43 E. Fourth St.  
Mansfield, OH 44902  
(419) 528-4411, 1(800) 450-1287

**Agape For Youth, Inc.**  
2621 Dryden Rd., Ste. 202  
Dayton OH 45439  
(937) 439-4406  
www.agapeforyouth.com

**All God's Children International**  
4100 Executive Park Dr., Ste. 20  
Cincinnati, OH 45241  
(513) 886-7183

**America World Adoption Association Ohio, Inc**  
911 East Sandusky St.  
Findlay, OH 45840  
(419) 429-0605

**American International Adoption Agency**  
6731 County Line Rd.  
Williamsfield, OH 44093  
(440) 572-5888

**Applewood Centers, Inc.**  
10427 Detroit Ave.  
Cleveland, OH 44102  
(216) 696-5800  
www.applewoodcenters.org

**Bair Foundation, (The)**  
275 Martinel Dr.  
Kent, OH 44240  
(330) 673-6339, (800) 543-7037  
www.bair.org

**Beech Brook**  
3737 Lander Rd.  
Pepper Pike, OH 44124  
(216) 831-2255  
www.beechbrook.org

**Bellefaire Jewish Children's Bureau**  
22001 Fairmount Blvd.  
Shaker Heights, OH 44118  
(216) 932-2800  
www.bellefairejcb.org

**Bethany Christian Services**  
5000 Arlington Centre Blvd., Ste. 2249  
Columbus, OH 43220  
(614) 716-8144

**Brightside Adoption Connection, LLC**  
1544 Timber Trl.  
Hudson, OH 44236  
(330) 618-9406

**Buckeye Ranch, Inc. (The)**  
5665 Hoover Rd.  
Grove City, OH 43123  
(614) 384- 7700  
www.buckeyeranch.org

**Building Blocks Adoption Service, Inc.**  
52 Public Sq.  
Medina, OH 44258  
(330) 725-5521  
www.bbbs.org

**Caring for Kids, Inc.**  
650 Graham Rd., Ste. 101  
Cuyahoga Falls, OH 44221  
(330) 928-0044  
www.cfkadopt.org

**Catholic Charities Diocese of Toledo**  
1933 Spielbusch Ave.  
Toledo, Ohio 43604  
(419) 244-6711, ext. 448

**Catholic Charities Regional Agency**  
2401 Belmont Ave.  
Youngstown, OH 44505  
(330) 744-3320

**Catholic Charities Services Corporation of Parmadale**  
6753 State Rd.  
Parma, Ohio 44134  
(440)845-7700

**Catholic Charities of Southwestern Ohio**  
100 E. Eighth St.  
Cincinnati, OH 45202  
(513)241-7745

**Catholic Social Services of the Miami Valley**  
922 W. Riverview Ave.  
Dayton, OH 45402  
(937) 223-7217, (800) 300-2937

**Choice Network, LLC**  
5888 Cleveland Ave.  
Columbus, OH 43231  
(866) 975-8778

**Christian Children's Home of Ohio**  
2685 Armstrong Rd., P.O. Box 765  
Wooster, OH 44691  
(330) 345-7949  
www.ccho.org

**Community Services of Stark County**  
625 Cleveland Ave. N.W.  
N. Canton, OH 44702  
(330) 455-0374

**ENA, Inc.**  
415 Glensprings Dr., Ste. 201  
Springdale, OH 45246  
(513) 771-9600

**European Adoption Consultants, Inc.**  
9800 Boston Rd.  
North Royalton, OH 44133  
(440) 846-9300

**Family Adoption Consultants**  
705 Oakwood St., Ste. 208  
Ravenna, OH 44266  
(330) 296-2757  
www.facadopt.org

**Family and Community Services**  
705 Oakwood St., Ste. 221  
Ravenna, OH 44266  
(330) 297-7027

**Family First Enrichment Center, Inc.**  
502 East Main St.  
Trotwood, OH 45426  
(937) 837-9505

**Focus on Youth**  
8904 Brookside Ave.  
West Chester, OH 45069  
(513) 644-1030, (800)873-6576  
www.focusonyouth.com

**Forever Home Adoptions, Inc.**  
7346 W. Cross Creek Trail  
Brecksville, OH 44141  
(440) 382-9843

**Guidestone**  
202 E. Bagley Rd.  
Berea, OH 44017  
(440) 234-2006

**House of New Hope, Inc.**  
8135 Mt. Vernon Rd.  
St. Louisvill, OH 43071  
(740) 345-5437

**House of Samuel, Inc.**  
420 N. Eighth St.  
Cambridge, OH 43725  
(740) 439-5634

**Inner Peace Homes, Inc.**  
136 ½ S. Main St., P.O. Box 895  
Bowling Green, OH 43402  
(419) 354-6525

**Kids Count Too, Inc.**  
1616 E. Wooster St., Ste. 3  
Bowling Green, OH 43402

**LDS Family Services**  
4431 Marketing Pl.  
Groveport, OH 43125  
(614) 836-2466

**Life Start., Inc.**  
142 N. High St.  
Gahanna, OH 43230  
(614) 478-5448

**Little Bit of Heaven Adoption**  
143 Edendale Rd.  
Portsmouth, OH 45662  
(740) 456-6628

**Lutheran Social Services of Northwestern Ohio**  
2149 Collingwood Blvd.  
Toledo, OH 43620  
419-243-9178  
www.lssnwo.org

**Mended Reeds**  
700 Park Ave.  
Ironton, OH 45638  
(740) 532-1613

**Mid-Western Children's Home**  
4585 Long Spurling Rd.  
Pleasant Plain, OH 45162  
(513) 877-2141

**National Youth Advocate Program**  
1801 Watermark Dr., Ste. 200  
Columbus, OH 43215  
(614) 487-8758

**Northeast Ohio Adoption Services**  
5000 E. Market St., Ste. 26  
Warren, OH 44484  
(330) 856- 5582  
[www.noas.com](http://www.noas.com)

**Oasis Therapeutic Foster Care Network, Inc.**  
34265 S.R. 681 E.  
Albany, OH 45710  
(740) 698-0340

**Options for Families and Youth**  
5131 W. 140th St.  
Brook Park, OH 44142  
(216) 267-7070  
[www.ofycares.org](http://www.ofycares.org)

**Pathway Caring for Children**  
4895 Dressler Rd. N.W., Ste. A  
Canton, OH 44718  
(330) 493-0083, (800) 838-7284

**Private Adoption Services, Inc.**  
3411 Michigan Ave.  
Cincinnati, OH 45208  
(513) 871-5777, (888)-231-3339  
[www.privateadoptionsservice.com](http://www.privateadoptionsservice.com)

**Res-Care Ohio, Inc. dba ResCare Youth Services**  
8228 Mayfield Rd., Ste. 6B  
Chesterland, OH 44026  
(440) 477-9246

**Sojourners Care Network**  
605 ½ W. Main St.  
McArthur, OH 45651  
(740) 596-1117

**Specialized Alternatives for Families & Youth**  
10100 Elida Rd.  
Delphos, OH 45833  
(419) 695-8010, (800) 532-7239  
[www.safy.org](http://www.safy.org)

**Spirit of Faith Adoptions**  
3315 Centennial Rd., Ste. A2  
Sylvania, OH 43560  
(419) 843-5355

**Synergy Family Foster Care Inc.**  
769 E. Main St., P.O. Box 8,75  
Chillicothe, OH 45601  
(740) 776-6636

**Twelve of Ohio, Inc. (The)**  
619 Tremont Avenue SW  
Massillon, OH 44647  
(888) 513-8706  
[www.the12inc.org](http://www.the12inc.org)

**United Methodist Children's Home**  
1033 High St.  
Worthington, OH 43085  
(614) 885-5020  
[www.umchohio.org](http://www.umchohio.org)

**Village Network (The)**  
3011 Akron Rd.  
Wooster, OH 44691  
(330) 202-3800

**Youth Advocate Services**  
825 Grandview Ave.  
Columbus, OH 43215  
(614) 258-9927

# Notes



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State of Ohio  
Cynthia C. Dungey, Director  
Ohio Department of Job and Family Services

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